

CONFIDENTIALITY AGREEMENT

For employees or mandated persons



In the exercise of my work in the parish, I _____, will have access to confidential information.

I hereby commit to ensure that private information remains strictly confidential and commit to never discuss or disclose it, directly or indirectly, to anyone, while serving the parish or at any time thereafter, nor benefit from it personally or allow a third party to benefit.

I also commit to ensure the physical and IT security of collected information and not keep any copies of documents that contain confidential information.

I have read and understood the scope of this present confidentiality agreement for the protection of parish confidential information, and I agree to comply fully.

In witness whereof I have signed on: ____/____/____ at _____
Day Month Year

Employee and/or mandated person's name in print

Signature

Representative of the Parish